

## 4-H Club Fundraising and Community Service Guidance

Updated October 7, 2020

Ohio 4-H clubs can conduct fundraisers and community service projects if the following guidance and the ***Ohio 4-H Planning Guide for In-Person Meetings and Events*** is observed.

### Preparation

- Ensure the product distributor has safety precautions that meet local health department and CDC guidelines in place for handling products during COVID-19.
- Identify a location for product distribution.
- Communicate safety protocols outlined below for sales, product distribution, and delivery, to key volunteers leading the fundraiser in addition to 4-H families.
- Secure safety materials: facial coverings, plastic gloves, hand sanitizer and disinfectant wipes or spray for cleaning surfaces.

#### *Remember!*

Groups cannot be larger than 50 people, including adults, youth, presenters, etc. This directive is dependent on local health department guidelines. The group size may need to be reduced to 10 (or other amount), based on the directives of your local health department.

### Considerations

- Conduct virtually (e.g., social media, Zoom, phone, email, etc.)
- Limit face-to-face interactions with people you are in regular contact with, such as family members.
- Do not set up booths or tables at local stores to sell products or conduct service activities.
- Orders should be prepaid. Mailing payment is encouraged to reduce handling of money.

### Product distribution

- Email/mail instructions on safety and distribution procedures below to all 4-H families involved in pick-up and distribution.
- Stagger times for each family to pick up items.
- Sort items by household unit. When a family arrives, items will be placed into their vehicle, while families remain in the vehicle.

### Delivery to families, buyers, donation centers, organizations, etc.

- Delivery will be as contactless as possible. (e.g., leave the product on the front step and inform them their product has been delivered or contact the donation center to schedule an appointment for delivery.)

### Examples

- Individual members collect toiletries and drop them off on the organizer's porch, who delivers them to the local shelter.
- Have a zoom while making dog toys to drop off to the humane society.
- Serve as pen pals for nursing home residents.
- Pick up trash outside (while wearing protective gloves and reflective wear), while maintaining social distances, wearing masks, and following other protocols outlined above.
- Solicit orders for flower bulbs electronically and have direct delivery.

