

Online 4-H Volunteer Training Instructions

Thank you for your interest in trying the online 4-H Volunteer Training Modules. It is our hope that this option will provide an easy to use, alternate opportunity for volunteers to complete training.

Please plan 45-60 minutes. The time needed will vary by person.

Current 4-H Volunteers in Clermont County who have completed at least 1 full year of service are able to do this.

Instructions:

- Log in to your FAMILY account on 4-H Online (4honline.com) using **Firefox, Chrome or Safari**. **Firefox is the preferred browser. Online trainings will NOT work in Explorer or Edge.**
- Choose Ohio as the state.
- **Please re-enroll yourself as a volunteer and update information prior to completing the trainings.** Your status will show as "Pending".
- Select "Continue to Family" (orange button).

OHIO 4-H

Ohio 4-H Youth Development [Logout](#)

Logged in as [Uhlenbrock](#) [Change Password](#)

WELCOME TO OHIO 4-H

Attention Club Advisors

If you have been granted access to view and/or manager your club information, the "Club Leader Login" option will be listed below. Contact your county [Extension Office](#) to request your **Club Password**.

My Meetings

Announcements & Newsletters

Continue to Family

- You will see a list of all family members who are members or volunteers.
- Find your name and select “Edit”.

Logged in as Uhlenbrock Home | My Member List

Member List

Please take a moment to review your family information and make any necessary changes by clicking on *Edit Family*.

The volunteers and 4-H members in your family/household are listed below. To begin enrolling, click on *Edit* and complete the requested informational pages by clicking *Continue* at the bottom of each page.

Uhlenbrock Family [Edit Family](#)

1664 Beechshire Dr
Cincinnati, OH 45255-3168
513-658-3173
brandy_uhlenbrock@yahoo.com
Clark, 2652 Clermont County Manager County [\[contact info\]](#)

Add A New Family Member

Member/Volunteer List																											
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit																					
1)	Brandy Uhlenbrock	Adult	1673197	Pending	2016-2017	Edit																					
<div style="display: flex; justify-content: space-between;"> ✓ Volunteer Screening Approved (2015-2016): No Restrictions ✗ Event Registrations 10/01/2016-09/30/2017 </div> <div style="display: flex; justify-content: space-between;"> ✗ Event Registrations 10/01/2017-09/30/2018 ... </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th>...</th> <th>...</th> <th>...</th> <th>...</th> <th>...</th> <th>...</th> <th>...</th> </tr> </thead> <tbody> <tr> <td>38011)</td> <td>10/19/2017:</td> <td>2017 Older Youth Empowerment In-Service</td> <td>Approved</td> <td></td> <td></td> <td>View / Print</td> </tr> <tr> <td>38008)</td> <td>11/02/2017:</td> <td>2017 Camping In-service</td> <td>Incomplete</td> <td></td> <td></td> <td>Edit</td> </tr> </tbody> </table>							38011)	10/19/2017:	2017 Older Youth Empowerment In-Service	Approved			View / Print	38008)	11/02/2017:	2017 Camping In-service	Incomplete			Edit
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38008)	11/02/2017:	2017 Camping In-service	Incomplete			Edit																					
2)	Luke Uhlenbrock	Youth	1203700	Inactive	2016-2017	Edit																					
<div style="display: flex; justify-content: space-between;"> Quality Assurance Quality Assurance Expires: 04/04/2018 ✗ Event Registrations 10/01/2015-09/30/2016 </div>																											



- Select “Trainings”.
- Click “Sign Up for a Training”.

OHIO 4-H Ohio 4-H Youth Development Logout

Logged in as Uhlenbrock: Brandy Home | My Member List

Enrollment **Member Settings** **Trainings**

Personal Information Additional Information Health Form Participation

Adult Personal Information

Profile Information Required Fields

Email: joe@4honline.com

Prefc:

• **First Name:**

Middle Name:

• **Last Name:**

Suffic:

Preferred Name:

Job Title:

• **Mailing Address:**

Mailing Address 2:

• **City:**

• **State:**

• **Zip Code:** 12345

• **Birth Date:** mm/dd/yyyy

• **Gender:**

• **Primary Phone:** 555-555-1234

Correspondence Preference:

OHIO 4-H Ohio 4-H Youth Development Logout

Logged in as Uhlenbrock: Brandy Home | My Member List

Enrollment Member Settings **Trainings**

Your Trainings Completed or In Progress

[Sign Up for a Training](#)

Trainings Completed or In Progress			
Training	Type	Status	Edit / View
2) OSU Policy 1.50 Child Abuse & Neglect QUIZ (Online)	Adult Volunteer	Incomplete	Edit / View

Learn Grow Courses				
Organization		Course		
Type	Status	Certificate	Completion	Expiration



- Click “Sign Up” beside the trainings you would like to complete.
- Choose “Edit/View” to begin each module.

OHIO 4-H Ohio 4-H Youth Development Logou

Logged in as Uhlenbrock: Brandy Home | My Member Lis

Enrollment Member Settings **Trainings**

Sign Up for a Training Your Trainings Completed or In Progress

Training	Type	Sign Up
Volunteer Training Module- Club Chartering	Adult Volunteer	Sign Up
Volunteer Training Module- Club Financials	Adult Volunteer	Sign Up
Volunteer Training Module- Club Structure	Adult Volunteer	Sign Up
Volunteer Training Module- Fundraising	Adult Volunteer	Sign Up
Volunteer Training Module- Membership	Adult Volunteer	Sign Up
Volunteer Training Module- Mission, Vision, Values	Adult Volunteer	Sign Up
Volunteer Training Module- Name and Emblem	Adult Volunteer	Sign Up
Volunteer Training Module- Volunteer Screening	Adult Volunteer	Sign Up

To meet requirements you must complete two modules by March 9

1. OSU Policy 1.50 Child Abuse and Neglect Training & Quiz (Online Ver. 3/2018)
2. Any Additional module of your choice:

- Club Chartering
- Club Financials
- Club Structure
- Fundraising
- Membership
- Mission, Vision, Values
- Name & Emblem
- Volunteer Screening

You may complete them all in one sitting or do them at three different times, but it doesn't work well to pause in the middle of a module. You must receive a passing score on each quiz to receive credit. Trainings may be repeated if needed.

Please note: *At least one volunteer for each club must still attend an in person training to obtain a club packet.*

Every volunteer must complete ONE approved training each year to remain active . This training meets that requirement.